**Policy 6.4 - Resolution of Reports Against Students and Employees**

***Appeal – Response to an Appeal of a Hearing Panel Decision Form***

**Name[[1]](#footnote-1) of Party Completing Form:**

**Date Submitted**:

*A Response to an Appeal of a Hearing Panel Decision may be submitted to the Title IX Coordinator within ten (10) business days of receipt of the other party’s appeal, subject to requests for reasonable extensions.*

*The response should address both the specific ground(s) for appeal set forth in the appealing party’s statement and the specific facts asserted by the appealing party.*

*The Response to an Appeal of a Hearing Panel Decision may not exceed 2500 words. This 2500-word limit includes all footnotes and citations such as citations to pages in the appendices of the final investigative record. For these citations, please use the following form: (A. 97) or (B. 21). Your word count will be verified and the word limit strictly enforced.*

*The responding party must sign the Response and indicate the word count.*

*Parties are not required to file a Response to an Appeal of a Hearing Panel Decision. Parties who choose to file a Response must use this form and submit it**electronically to the Office of Institutional Equity and Title IX at* *titleix@cornell.edu**.*

[Insert Text]

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Party Signature[[2]](#footnote-2)

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Word Count

1. You may use your initials or indicate “Complainant” or “Respondent.” [↑](#footnote-ref-1)
2. Signature may be electronic. [↑](#footnote-ref-2)