**Policy 6.4 - Resolution of Reports Against Students**

***Appeal – Request for a Stay Pending Appeal (Hearing Process B)***

**Name[[1]](#footnote-1) of Party Completing Form:**

**Date Submitted**:

*In Formal Complaints using Hearing Process B, only, the Appeal Panel has discretion to stay any sanctions pending a final decision on the appeal. It may but is not required to stay a sanction where the appealing party demonstrates the need for a stay by a clear showing.*

*An application for a stay must be submitted to the Title IX Coordinator. The Title IX Coordinator will provide a copy of the stay application to the Appeal Panel and the other party, who is entitled to respond to the stay application by submitting to the Title IX Coordinator a written response.*

*The Appeal Panel will set a reasonable timeline for handling the stay application, including a deadline for the other party to respond to the stay application. The Appeal Panel has discretion to reconsider its decision on a stay at any time during the appeal. The stay expires at the conclusion of the appeal.*

*A party seeking a stay pending appeal or responding to a request for a stay pending appeal must use this form and submit it electronically to the Office of Institutional Equity and Title IX at* *titleix@cornell.edu**.*

[Insert Text]

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Party Signature[[2]](#footnote-2)

1. You may use your initials or indicate “Complainant” or “Respondent.” [↑](#footnote-ref-1)
2. Signature may be electronic. [↑](#footnote-ref-2)