**Policy 6.4 - Resolution of Reports Against Students *–***

***Appeal of a Hearing Panel Decision Form***

**Name[[1]](#footnote-1) of Party Completing Form:**

**Date Submitted**:

*Both parties may appeal a decision of the Hearing Board. The appealing party commences an appeal by submitting their Appeal of a Hearing Panel Decision electronically to the Office of the Title IX Coordinator within ten (10) business days of service of the Hearing Panel’s decision, subject to requests for reasonable extensions.*

*Appeals may be brought only upon one or more of the following grounds:*

1. *The sanctions or remedies are not commensurate with the injury/violation or are unjust.*
2. *The Hearing Panel or investigator violated the fair application of relevant University procedures and such violation may have had a prejudicial effect upon the outcome.*
3. *The Hearing Panel or investigator committed a prejudicial error in interpreting Policy 6.4, these procedures, and/or, in the case of supplemental jurisdiction, the Campus Code of Conduct.*
4. *The Hearing Panel rendered a decision that is clearly erroneous.*
5. *New evidence was discovered after the decision that could not have readily been discovered before the decision, which would probably**change the outcome.*

*The Appeal must set forth:*

* *the determination being appealed,*
* *the specific ground(s) for the appeal, and*
* *the facts supporting the ground(s).*

*The Appeal may not exceed 3500 words. Your word count will be verified and the word limit strictly enforced.*

*The party must sign the Appeal and indicate the word count.*

*Parties are not required to file an Appeal. Parties who choose to file an Appeal of a Hearing Panel Decision must use this form and submit it electronically to the Office of the Title IX Coordinator at* *titleix@cornell.edu**.*

[Insert Text of your Appeal]

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Party Signature[[2]](#footnote-2)

[Insert Text]

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Word Count

1. You may use your initials or indicate “Complainant” or “Respondent.” [↑](#footnote-ref-1)
2. Signature may be electronic. [↑](#footnote-ref-2)